

Introduction: MISP Process Evaluation

Since 2003, the Women's Refugee Commission has systematically advocated for implementation of the priority reproductive health services designed for the onset of humanitarian emergencies known as the Minimum Initial Service Package (MISP) for Reproductive Health. (See Appendix A for the detailed objectives and activities of the MISP.) The MISP was developed by the Inter-Agency Working Group (IAWG) on Reproductive Health in Crisis and articulated in the Inter-Agency Field Manual (IAFM) for Reproductive Health in 1999, which was subsequently revised in 2010 and 2017. The Women's Refugee Commission's long-standing advocacy on the MISP has been informed through leading inter-agency MISP assessments in humanitarian settings in Chad (2004), Indonesia (2005), Kenya (2008), Haiti (2011), Jordan (2013) and Nepal (2015).

To facilitate a standardized approach to assessing the MISP, the Women's Refugee Commission led a three-year, inter-agency initiative to develop comprehensive tools for undertaking a MISP assessment ideally within the first three months following the onset of a humanitarian emergency. The initiative was comprised of representatives from Boston University School of Public Health, the Centers for Disease Control and Prevention, Johns Hopkins University, the United Nations Population Fund and the Women's Refugee Commission with support from IPPF's Sexual and Reproductive Health Programme in Crisis and Post-Crisis Situations (SPRINT) Initiative.

The enclosed tools include:

- a) Description of the tools
- b) Literature review guide and indicator list
- c) Key informant interview (KII) tools including unique tools for general reproductive health (RH), gender-based violence (GBV) and HIV, and accompanying indicator lists
- d) Health facility assessment (HFA) tool and indicator list
- e) Focus group discussion (FGD) guide (male and female) and indicator lists
- f) Example of expanded code list for FGD data analysis
- g) List of MISP objectives and matching questions
- h) Conceptual framework for MISP implementation
- i) Data analysis guidance using CSPro for HFAs and KIIs (CSPro manual and data entry forms)
- j) Sample consent form for FGDs
- k) Sample power point presentation for the MISP evaluation team training

The tools were first informed by the Reproductive Health for Refugees Consortium's (RHRC) Refugee Reproductive Health Needs Assessment Field Tools (1998), which were revised by the Reproductive Health Access, Information and Services in Emergencies (RAISE) Initiative, and later after an inter-agency MISP assessment after the 2010 Haiti earthquake. The enclosed tools were piloted, revised and finalized following MISP assessments in Jordan (2013) and Nepal (2015).

Acknowledgements

Many thanks are due to the following individuals:

Boston University School of Public Health: Dr. Monica A. Onyango who led the revision of the health facility assessment questionnaire and indicator list and piloted these tools in Jordan and Nepal.

Centers for Disease Control and Prevention: Dr. Basia Tomczyk for her overall guidance and support to the MISP Process Evaluation Tools revision process and the development of the Conceptual Framework for MISP Implementation. Dr. Holly Williams and Samira Sami, who piloted the focus groups discussion tools in Jordan, for their input to the overall tool development process and particularly the focus group discussion questionnaires and related indicator lists.

Johns Hopkins School of Public Health: Samira Sami who further piloted the focus group discussion tools in Nepal.

United Nations Population Fund: Dr. Wilma Doedens who piloted the health facility assessment tool in Jordan and Dr. Rosilawati Anggraini who piloted the health facility assessment tool in Nepal.

Women's Refugee Commission: Ms. Sandra Krause who led the inter-agency MISP Process Evaluation Toolkit process and the general reproductive health key informant interview tool and indicator list and piloted all key informant interview tools in Jordan and Nepal. Ms. Anna Myers who participated in the development of the focus group discussion questionnaires and related indicator lists and piloted the tool in Nepal. Interns Ms. Erin Stone, Ms. Noreen Giga and Ms. Kelsea DeCosta for contributions to the Background/Literature Review Tool and intern Ms. Lauren Sava for her review and edits to the tools and indicator lists.

Independent Consultants: Dr. Sarah Chynoweth for reviewing and editing the complete MISP Process Evaluation Toolkit as well as developing the GBV and HIV key informant interview tools and indicator lists and for substantive inputs to the general reproductive health key informant interview tool and indicator list. Ms. Miluka Gunaratna for contributions to the development of the data entry and analysis tools. Ms. Ashley Sheffel who wrote the CSPro manual and finalized the CSPro forms.